

# Residential Parking Permits Terms and Conditions

The Residential Parking Permit (RPP) Program is the issuance of vehicle parking permits issued by Calgary Parking to residents living at a qualifying address within a Residential Parking Zone (RPZ). Not all addresses within the boundary of a zone are eligible for permits. Different permits are issued based on the building type for which the resident is applying. Permit types include: Standard Residential Parking Permits, Visitor Permits, Market Permits, Low-Income Market Permits and Select Permits.

To apply for a RPP, residents need to provide a valid vehicle registration issued by the Province of Alberta showing the applicant's current address where the permit is required within the RPZ. Residents must also provide proof of residency within that address by submitting documentation such as a utility bill or rental agreement which includes their name and address. f

The fine for parking in a RPZ without having a valid permit is \$75. Please read all posted signs for the RPZ restrictions in your area.

Parking tickets issued before or after any RPPs effective/active dates will be at the registered vehicle owner's responsibility and expense.

All permits do not retroactively cover past parking usage prior to the date of issuance of an RPP.

Fees for RPPs can be found at [www.calgaryparking.com/parkingpermits](http://www.calgaryparking.com/parkingpermits).

All permits are valid starting from the notified date of issuance until the permit is expired, cancelled, revoked, or the resident moves.

All permits are non-refundable.

All permits may be cancelled during the pending period unless a payment has been made or written approval has been granted.

Calgary Parking has the ability to revoke a permit if the permit holder has contravened the provisions of the [Calgary Traffic Bylaw 26M96](#).

Calgary Parking will investigate the misuse of any RPPs including Standard RPPs, Visitor Permits, Select Permits, Market Permits and Low-Income Market Permits when there is evidence that:

- The permit has been used for an unauthorized purpose; or
- The permit has been sold, traded, rented or otherwise disposed of for valuable consideration.

Please see Sections 20 - 26 of [Calgary Traffic Bylaw 26M96](#) for further details on RPPs, Visitor Permits, Select Permits and Market Permits that are applicable in RPZs. Further information regarding the fines applicable for violations are set out in Schedule A to the Calgary Traffic Bylaw.

Information regarding the purpose and administration of the Residential Parking Permit Program can be found in section 4.1 in the Calgary Parking Policies.

Through the act of applying for or renewing a permit you acknowledge and agree to the conditions outlined in the Residential Parking Permits Terms and Conditions as well as the [Calgary Parking Privacy Statement](#) and [Calgary Parking Terms of Use](#).

Personal Information of applicants and users of the Residential Parking Permit Program may be collected, used, and disclosed for the purpose of administering the permit program by Calgary Parking on behalf of The City, pursuant to these Terms and Conditions, the [Calgary Parking Privacy Statement](#) and the Freedom of Information and Protection of Privacy Act.

All parking permits allow you to park in RPZs within 'except by permit' and time-restricted parking zones for which you have a permit for, as long as you obey the Calgary Traffic Bylaw and posted signage. Visitor Permits, Market Permits, and Low-Income Market Permits are only valid within 150m of the resident's address.

RPPs, Market Permits, and Low-Income Market Permits are NOT valid in ParkPlus zones, unless the parking signage states, 'except by permit'. Visitor Permits are NOT valid in any ParkPlus zones. If you choose to park in a ParkPlus zone that doesn't state 'except by permit', payment is required.

When parking your vehicle with a parking permit, all safety or traffic flow restrictions must be followed. These restrictions include areas such as:

- No parking zones;
- No stopping zones;
- Loading zones;
- Parking within 5 m of a fire hydrant;
- Parking within 5 m of a crosswalk;
- Accessible parking zones; and
- Any other posted parking restrictions

#### Standard Residential Parking Permits

This permit type is for residents of ground-oriented buildings where the primary access to each dwelling is independent. This includes detached, semi-detached, and duplex houses, townhouses, rowhouses and some low profile multi-residential buildings. Qualifying addresses can have up to three Standard RPPs and up to two Visitor Permits.

To cancel a Standard RPP, the permit holder must cancel via the RPP System by clicking the "Cancel Permit" button next to their respective permit. Permit holders will be notified of the date in which their permit is no longer valid.

#### Visitor Permits

Visitor Permits are only valid within 150 metres of the resident's address and intended for short-term, temporary use by visitors and can only be activated for a maximum of 14 consecutive days at a time. They must not be activated for a vehicle registered to the address for which the Visitor Permit has been issued and cannot be bought, sold, traded, or rented.

Visitor Permits are not allowed for use in interface areas or 'payment required, except by permit' parking zones.

To use a Visitor Permit the permit holder must activate the licence plate in the RPP System immediately after the vehicle is parked to notify Calgary Parking of the licence plate of the vehicle and the time period for which the permit is being activated\*.

#### Select Permits

This permit type is for residents of small multi-residential buildings that are less than four stories in height or has 20 or fewer dwelling units and includes large multi-residential buildings built prior to 1945. Only one Select Permit is allowed per qualifying residence and is valid for one year. After expiry, a user can re-apply for the permit for another year. Select Permits are not allowed in buildings with 25% or more commercial frontage, including flankage.

Select Permits can be used for either a resident's licence plate or for a visitor's licence plate and can be used interchangeably at anytime, but only one plate can be activated and parked at a time. To use a Select Permit, the permit holder must activate the licence plate in the RPP System immediately after the vehicle is parked to notify Calgary Parking of the licence plate of the vehicle and the time period for which the permit is being activated\*.

To cancel a Select Permit, the permit holder must cancel via the RPP System by clicking the "Cancel Permit" button next to their respective permit. Permit holders will be notified of the date in which their permit is no longer valid.

### Market Permits

This permit type is for residents of large multi-residential buildings that are four stories or more in height or with more than 20 dwelling units, unless the building was built before 1945. Only one Market Permit is allowed per qualifying residence and may only be used by the resident, it cannot be used for visitors. Market Permits are not allowed in buildings with 25% or more commercial frontage, including flankage.

This permit is only valid within 150 metres of the registered residence within the approved RPP area.

After a Market Permit application is approved, the Market Permit will become active on the first day of the following month if payment is successful. Approved Market Permits renew monthly until cancelled or revoked and payment is taken on the first of each month. Market Permit holders are responsible for monthly payments to maintain the ownership of the permit. Credit card payment and information is processed and managed by Moneris, see Moneris Terms and Conditions [here](#). Calgary Parking and The City are not responsible for the completeness or accuracy of any of the information which appears on any third-party website.

Payment must be made successfully no later than after the 4<sup>th</sup> day of each month or the permit will be 'auto revoked'. Users will be notified by email when a payment attempt has failed.

To cancel a Market Permit, the permit holder must cancel via the RPP System by clicking the "Cancel Permit" button next to the respective permit. Market Permit cancellations will occur at the end of the month in which it was cancelled by the user. Permit holders will be notified of the date in which their permit is no longer valid.

Market Permits are non-refundable.

### Low-Income Market Permit

In addition to the Market Permit, the Low-Income Market Permit is available for approved clients of the Fair Entry program of the City of Calgary. To qualify for the Low-Income Market Permit, approved clients of the Fair Entry program must identify the Low-Income Market Permit as a desired subsidy program and identify the registered vehicle owner.

Once Fair Entry has screened residency and income eligibility and the client has received their Fair Entry approval letter, clients may apply for a Low-Income Market Permit through Calgary Parking.

Applicants of the Low-Income Market Permit must provide the same name and address on the permit application form as associated with their SAMS ID number or the application for the Low-Income Market Permit will be denied.

Applicants of the Low-Income Market Permit who accept these Terms and Conditions also consent to the verification of their status in the Fair Entry Program. First name, Last name, Preferred name, residential address, SAMS ID number and expiry date are used to verify each applicant's status in the Fair Entry Program. Accepting these Terms and Conditions also implies consent by the applicant to provide their SAMS ID number to Calgary Parking for the purposes of Program administration.

No information from Fair Entry is kept, utilized, or stored by Calgary Parking for any purpose other than for the verification of Fair Entry approval status and expiry dates.

This permit will be valid until the last day of the same month the permit holder's Fair Entry approval expires (as indicated by the expiry date associated with the permit holder's SAMS ID number they've provided).

After the expiry of a Low-Income Market Permit, a new application will be required.

Parking tickets issued before or after any RPPs effective/active dates will be at the registered vehicle owner's responsibility and expense.

\*The term 'activate a session' means to 'start a session'.